

Minutes  
Town Council Meeting  
December 11, 2023

The Town Council had its monthly meeting at the Town Hall's council room on Monday, December 11, 2023. In attendance were Brian Laine, Mayor; Oscar E. Parker, III, Council President; Frances Chamber, Michael Kessinger, Dennis Mason, Darlean Walker, and Brian Wills, Council Members; Robyn Croft, Treasurer; Bonita Meyers, Clerk.

**Call to Order:** The meeting was called to order by the Mayor at 7:00 pm. The attendees recited the Pledge of Allegiance to the Flag.

**Roll Call and Adoption of Agenda:** The clerk called the roll; all members were present.

Mrs. Whiting motioned to accept the presented agenda, which Mr. Mason seconded. The Council unanimously approved the motion through a show of hands.

**Announcements: None**

**Minutes:** Mr. Kessinger moved to dispense with the reading of the November minutes and the December called meeting minutes and to approve them as presented; Mrs. Chambers seconded; the Council voted unanimously to accept the motion.

**Treasurer's Report:** Mrs. Croft presented the treasurer's report as follows:

Balance on hand in the General Fund as of November 30, 2023 – \$230,218.61

Bills introduced for payment as of November 30, 2023 – \$14,750.45

Mr. Wills made a motion to accept the treasurer's report as presented, Mrs. Whiting seconded the motion, and the Council voted unanimously by raised hands in favor of the motion.

**Committee Reports:**

**Fire Department:** No Report

**Sussex Service Authority:** No Report

**Airport:** Mr. Kessinger reported that the runway crack and seal work was complete, and the runway is back open.

**Ballpark/Recreation:** No Report

**Budget/Finance:** No Report

**Cemetery:** No Report

**Emergency Services/Safety:** Mr. Kessinger reported that the Fire Department had issues repairing the tanker. They were quoted \$800 for a fitting, so they took it to Butler and had it repaired there instead.

The Automated Speed Photo Enforcement system has been installed in the School Zone on 460. Warning citations will be submitted starting December 18th, and the system will begin issuing actual summons from February 6th. The school zone enforcement system will be active daily from 7 am to 4 pm and during after-school events when students are on campus.

**Personnel:** No Report

**Planning Commission:** The Crater Planning District has provided the comprehensive plan surveys, which will be sent out with January utility bills.

**Property Maintenance:** The Mayor announced that the office is searching for vendors to remove the Pine St and E Main St trailers.

**Streets/Beautification:** No Report

**Utilities:** No Report

**Vehicle Maintenance:** Mr. Wills reported that the bucket truck was taken to Butlers to repair the hydraulic system.

**Zoning:** No Report

**Legal:** No Report

**Old Business:** No Report

**New Business:** No Report

**Executive Session:** None

**Adjourn:** After concluding all the necessary agenda items, the meeting ended at precisely 7:18 pm.

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Brain M. Laine, Mayor

*Bonita JC Meyers*

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Bonita Meyers, Clerk